

**CORPORATION OF THE CITY OF COURTENAY
COUNCIL MEETING AGENDA**

Date: November 16, 2020
Time: 4:00 p.m.
Location: City Hall Council Chambers

AMENDED AGENDA

We respectfully acknowledge that the land on which we gather is the *unceded traditional territory of the K'ómoks First Nation*

Due to the Coronavirus COVID-19 emergency, the City of Courtenay with the authority of Ministerial Order No. M192 Local Government Meetings & Bylaw Process (COVID-19) Order No. 3 implemented changes to its open Council meetings.

In the interest of public health and safety, and in accordance with section 3(1) of Ministerial Order No. 3 M192, in-person attendance by members of the public at Council meetings will not be permitted until further notice. Council meetings are presided over by the Mayor or Acting Mayor with electronic participation by Council and staff via live web streaming.

K'OMOKS FIRST NATION ACKNOWLEDGEMENT

	Pages
1. ADOPTION OF MINUTES	
1.1. Adopt November 2nd, 2020 Regular Council meeting minutes	7
1.2. Adopt November 9th, 2020 Special Council meeting minutes	17
2. INTRODUCTION OF LATE ITEMS	
2.1. New Procedures for Electronic Public Hearings - COVID-19 Pandemic	
To be addressed Under Section 4.1 Staff Reports/Presentations, 4.1.1 "New Procedures for Electronic Public Hearings - COVID-19 Pandemic"	
3. DELEGATIONS	
3.1. Dave Mellin - Stotan Falls Legacy Project Presentation	

4. STAFF REPORTS/PRESENTATIONS

4.1. CAO / Legislative Services

4.1.1.	New Procedures for Electronic Public Hearings - COVID-19 Pandemic	21
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4.2. Development Services

4.2.1.	Structural Change to Liquor Licence Application (Gladstone Brewing Company) - #244 - 4th Street	29
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4.2.2.	Release of Covenant Restricting Secondary Suite – 2977 Cascara Crescent	39
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5. EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

5.1. Notice of Inaugural Comox Valley Regional District (CVRD) Board Meeting
November 24, 2020 - Director Appointments

Director Appointments to CVRD Board and Comox Valley Sewage Commission; assigned weighted votes for the Comox Valley Water Committee and appointment to Integrated Regional Transportation Select Committee.

Staff Note: Council to appoint:

- Four directors and alternate directors from its Mayor and Council to the **CVRD Board**;

Voting Strength for City Directors on Regional District Board (City has eighteen votes); current assignment of weighted votes at the Board are as follows:

Councillor Will Cole-Hamilton 4 votes; Councillor David Frisch 5 votes; Councillor Doug Hillian 5 votes; Councillor Wendy Morin 4 votes

- Three members and at least Three alternate members from its Mayor and Council to the **Comox Valley Sewage Commission**;
- One member and alternate member from its Mayor and Council to the **Integrated Regional Transportation Select Committee**
- Assignment of weighted votes for the **Comox Valley Water Committee**; current assignment of weighted votes at the Water Committee are as follows:

Councillor Will Cole-Hamilton 1 vote; Councillor David Frisch 2 votes; Councillor Doug Hillian 2 votes; Councillor Wendy Morin 2 votes

The effective date for all such appointments being November 24, 2020.

Suggested motion: That Council make the following City of Courtenay appointments for the period of November 24, 2020 to November 2021:

6. INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

7. REPORTS/UPDATES FROM COUNCIL MEMBERS INCLUDING REPORTS FROM COMMITTEES

7.1. Councillor Cole-Hamilton

7.2. Councillor Frisch

7.3. Councillor Hillian

7.4. Councillor McCollum

7.5. Councillor Morin

7.6. Councillor Theos

7.7. Mayor Wells

8. RESOLUTIONS OF COUNCIL

8.1. In Camera Meeting

That a Special In-Camera meeting closed to the public will be held November 16th, 2020 at the conclusion of the Regular Council meeting pursuant to the following sub-section(s) of the *Community Charter*:

- 90 (1) (c) labour relations or other employee relations;
- 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- 90 (1) (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- 90 (1) (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

8.2. Rise and Report - Kus-kus-sum Extension of Memorandum of Understanding (MOU)

From the November 9th, 2020 Closed (In Camera) meeting - Council Rises and Reports as follows:

"That based on the November 9th, 2020 confidential staff report "Kus-kus-sum Extension of Memorandum of Understanding (MOU) between the City of Courtenay, Project Watershed, and K'ómoks First Nation", Council proceed with OPTION 1 and approve signing the revised MOU dated October 26th, 2020 that includes entering into a binding agreement on or before December 30th, 2020, and;

That pending Council decision and final agreement among the Parties, that Council rise and report regarding the MOU at a future open Council meeting and communicate the accepted agreement through a joint media release."

9. UNFINISHED BUSINESS

10. NOTICE OF MOTION

11. NEW BUSINESS

- 11.1. Correspondence - Letter of Request - Comox Valley Project Watershed Society - Application for Funding - Kus-kus-sum Restoration Project 49

Staff Note: Letter of Support is requested by Friday, November 20th, 2020

12. BYLAWS

12.1. For Third Reading

- 12.1.1. Zoning Amendment Bylaw No. 3016, 2020 (540 - 17th Street) 51

(A bylaw to amend Zoning Bylaw No. 2500, 2007 to rezone property from Residential One Zone (R-1) to Residential One S Zone (R-1S); and, amend Schedule No. 8, Zoning Map to permit the addition of a secondary suite - 540 - 17th Street)

12.2. For Final Adoption

- 12.2.1. Zoning Amendment Bylaw No. 3016, 2020 (540 - 17th Street)

See Page 41

13. ADJOURNMENT